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| **Geotechnical/Geochemical Laboratory Cross Audit** |
| **Auditor:**  |   | Date:  |
| # | Item | Yes/No | Action To Be Taken |
| **Housekeeping** |
| 1 | Is the laboratory clean of debris, floors swept and dry, trash removed regularly? |   |   |
| 2 | Are all equipment, supplies, storage crates, and loose items secured against ship movement? |   |   |
| 3 | Are the cabinet doors secured? |   |   |
| 4 | Are the toolbox drawers secured and organized? |   |   |
| 5 | Is the lighting adequate? |   |   |
| 6 | Is the temperature/air conditioning satisfactory? |   |   |
| **Safety** |
| 7 | Is the location of the First Aid kits and Eye Wash Stations known by personnel and clear of obstructions? |   |   |
| 8 | Are the fire extinguishers obstructed? |   |   |
| 9 | Are exits clearly marked and not obstructed? |   |   |
| **Communications** |
| 10 | Are navigation systems and displays secured and working correctly? |   |   |
| 11 | Is the phone (general ship communication line) working correctly? |   |   |
| 12 | Are tool box meetings completed daily? |   |   |
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| **Additional Comments:** |  |  |
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